



**COUNTY OF LOS ANGELES  
TREASURER AND TAX COLLECTOR**

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 437  
LOS ANGELES, CALIFORNIA 90012




**MARK J. SALADINO**  
TREASURER AND TAX COLLECTOR

February 26, 2008

TELEPHONE  
(213) 974-2077

TELECOPIER  
(213) 626-1812

TO: Supervisor Yvonne B. Burke, Chair  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

FROM: Mark J. Saladino  
Treasurer and Tax Collector 

SUBJECT: **PAYMENT ACTIVITY NOTICES**

To enhance our service to taxpayers, during the last week of February the Department of the Treasurer and Tax Collector will mail out approximately 260,000 Payment Activity Notices. The Notice will alert a taxpayer if our tax records show that a partial or no payment was made on the first installment for the current tax year. Each Notice will be accompanied by an insert that will provide additional information.

Any taxpayer wishing to discuss the receipt of this notice or needing additional assistance may call the Proptax line at 1(888) 807-2111. If you have any special handling needs, please do not hesitate to contact me, or Donna Doss, Assistant Treasurer and Tax Collector at (213) 974-2077.

MJS:AC:lym  
X: Activity Notices

Attachments

c: William T Fujioka  
Chief Executive Officer



## **IMPORTANT INFORMATION**

State law governs the priority in which tax payments are applied. If payment for your first installment of annual property taxes was postmarked after the December 10<sup>th</sup> delinquency date, a 10% penalty was assessed. The penalty was deducted from your payment first, and the balance was applied to the first installment. This action caused the first installment to be underpaid by the penalty amount.

If the attached statement indicates a balance due from the first installment, we encourage you to pay it promptly. Please use the payment stub included with the Payment Activity Notice. You may also pay by Vcheck, our free online service. Vcheck and other payment options can be found at [lacountypropertytax.com](http://lacountypropertytax.com)

If the first installment deficiency is not paid prior to April 10<sup>th</sup> or it is not included with the second installment, we will subtract the amount from your second installment payment. This action will cause the second installment payment to be underpaid and will result in the assessment of additional penalties and fees. No amount may be applied to the second installment until the first installment and any penalties have been paid in full.

If your records indicate that the information on the notice is inaccurate, please contact our office at 1(888) 807-2111. You can also contact us by e-mail directly at [ttcmail@ttc.lacounty.gov](mailto:ttcmail@ttc.lacounty.gov) or send your correspondence to: Treasurer and Tax Collector, P.O. Box 512102, Los Angeles, California 90051-0102.

**Mark J. Saladino**  
**Treasurer and Tax Collector**